

**MINUTES OF THE REGULAR MEETING OF THE BOARD OF
EDUCATION OF DOUGLAS COUNTY SCHOOL DISTRICT 28-0015,
a/k/a, DOUGLAS COUNTY WEST COMMUNITY SCHOOL DISTRICT
August 12, 2013**

The regular meeting of the Board of Education, District #15, in the County of Douglas, in the State of Nebraska, was convened in open and public session on August 12, 2013, at the Douglas County West Community School Central Office Board Room, 401 South Pine St., Valley, Nebraska. The roll was called and the following board members were present or absent: Present: Jeff Clauson, Sue McKie, John Walvoord, Luke Janke, Pat McCarville. Kelly Hinrichs arrived at 7:49 p.m. Others present: Dan Schnoes, Sabina Wiekhorst and Emily Heinzen.

Following public notification procedures approved by the Board of Education, February 14, 2011, in adherence to 84-1411, notice of the meeting was given in advance thereof by posting such Notice on the exterior front door of the high school, elementary school, middle school, Valley City Hall, First Nebraska Bank, Waterloo Post Office, and Foundation First Bank. Notice of the meeting was simultaneously given to all members of the Board of Education. Availability of the agenda was communicated in advance notice and in the notice to the Board of Education of the meeting. All proceedings hereafter shown were taken while the convened meeting was open to the attendance of the public.

I. Call to Order

President Pat McCarville called the regular meeting to order at 7:01 p.m. Dr. McCarville noted that the Open Meetings Act was posted on the back wall of the Board Room for public review.

II. Public Communications and Correspondence

Thank you notes from the family of Betty Lesch and the Superintendent of schools in Moore, Oklahoma were shared with the Board.

III. Approval of Agenda

Motion Passed: Motion to approve agenda as presented passed with a motion by Sue McKie and a second by Jeff Clauson.

Jeff Clauson	Yes
Kelly Hinrichs	Absent
Luke Janke	Yes
Pat McCarville	Yes
Sue McKie	Yes
John Walvoord	Yes

IV. Administrative Reports

IV.A. Superintendent's Report

Dr. Schnoes reported that enrollment was up in all three buildings. NeSA test results will be made public on Tuesday, August 13th.

IV.B. Financial Report

V. Consent Agenda

Motion Passed: Motion to approve Consent Agenda, leaving out the payment to Sue McKie for Architectural Services passed with a motion by Pat McCarville and a second by John Walvoord.

Jeff Clauson	Yes
--------------	-----

Kelly Hinrichs	Absent
Luke Janke	Yes
Pat McCarville	Yes
Sue McKie	Yes
John Walvoord	Yes

V.A. Approve Minutes

V.B. Approve Claims for Payment

Motion Passed: Approve the payment to Sue McKie for Architectural services for \$1,942.99 passed with a motion by John Walvoord and a second by Jeff Clauson.

Jeff Clauson	Yes
Kelly Hinrichs	Absent
Luke Janke	Yes
Pat McCarville	Yes
Sue McKie	Abstain
John Walvoord	Yes

V.C. Approve Financial Report

VI. Old Business

VI.A. Building and Grounds Update

The Middle School is close to having all construction projects completed. Work on student lockers and the lunch room should be finished in the next week. Breakfast and lunch will be prepared at the High School and transported to the Middle School during the first week of school.

VII. New Business

VII.A. Discuss Preliminary Budget and Potential Revenue

On August 20th, the property valuations for DC West will be available from the county. The business managers from the learning community met in July and will meet again in August to discuss the financial impact these numbers will have on each district. If needed, the Finance Committee may meet to conduct a preliminary Budget Review.

VII.B. Increase Budget Authority

LB 407 allows for an increase in the budget authority for a school district in the School Year 2013-14 by up to 2% if such increase is approved by a 75% majority of the school board in the district. This is an increase in budget authority, not in the budget. It has been recommended by the NDE Finance officials to take advantage of this one time offer by the state legislature. An approval will allow for a 2% increase in budget authority for the amount of \$199,078.00.

Motion Passed: Approve the additional budget authority by 2% for the 2013-14 school year as provided by LB 407 passed with a motion by Luke Janke and a second by Jeff Clauson.

Jeff Clauson	Yes
Kelly Hinrichs	Absent
Luke Janke	Yes
Pat McCarville	Yes
Sue McKie	Yes
John Walvoord	Yes

VII.C. Add Cross Country Assistant Coaching position

The Cross Country team grew last year and may be in need of an assistant coach for this season. Last year, an additional driver and supervisor were sent to every meet and in some cases a person was needed to transport for practices. As the numbers of athletes increase, it will be more important to have an additional coach to help train, supervise, and drive. Middle School athletes were allowed to participate in cross country last year. The procedures for adding an additional position to the extra duty schedule are: 1. the Board needs to approve the position and 2. the Board and DCWEA negotiate the salary percentage for the position. The decision to fill the position will rest with the HS admin team, with approval from the Superintendent.

Motion Passed: Approve the addition of an assistant cross country coaching position to the extra duty schedule passed with a motion by Sue McKie and a second by John Walvoord.

Jeff Clauson	Yes
Kelly Hinrichs	Absent
Luke Janke	Yes
Pat McCarville	Yes
Sue McKie	Yes
John Walvoord	Yes

VII.D. Approve Classified Staff

According to Board Policy 4210, approved in July, the Superintendent shall be responsible for selecting and recommending personnel to the Board of Education. Final approval for offering a non-certificated at-will employment contract shall be given by formal action of the Board of Education. The employment of non-certified employees shall continue to be on an at-will basis.

Motion Passed: Approve offering a non-certificated at-will employment contract to Andrew Glause, Beth Reule, Linda Barnhart, and Kimberly Brandon passed with a motion by Jeff Clauson and a second by Sue McKie.

Jeff Clauson	Yes
Kelly Hinrichs	Absent
Luke Janke	Yes
Pat McCarville	Yes
Sue McKie	Yes
John Walvoord	Yes

VII.E. Student Fee Fund Hearing

Annually, each school board shall hold a public hearing (special meeting or at a regular board Meeting) on the proposed Student Fee Policy. The Student Fee Policy is incorporated into the Student Handbooks. This is to meet the requirements of Law 79-2,134

Motion Passed: Approve the Student Fee Policy for the 2013-14 School Year passed with a motion by Pat McCarville and a second by Jeff Clauson.

Jeff Clauson	Yes
Kelly Hinrichs	Absent
Luke Janke	Yes
Pat McCarville	Yes
Sue McKie	Yes
John Walvoord	Yes

VII.F. Facility Study Update

An update on the process and progress for the Facility study was discussed. Board members discussed how to recruit individuals from the communities that may be interested in serving on the steering committee. The steering committee will also include staff, students, administrators and Board members for a total of approximately 30-35 members.

VII.G. Adjournment

Motion Passed: Motion to adjourn meeting at 8:20 p.m. passed with a motion by Sue McKie and a second by John Walvoord.

Jeff Clauson	Yes
Kelly Hinrichs	Yes
Luke Janke	Yes
Pat McCarville	Yes
Sue McKie	Yes
John Walvoord	Yes

UPCOMING MEETINGS

Public Hearing for Proposed 2013-2014 Budget September 16th, at 7:00 PM
Public Hearing for Setting of Final Tax Request September 16th, at 7:15 PM
Regular Board Meeting September 16th, at 7:30 PM

Secretary