

**DOUGLAS COUNTY WEST COMMUNITY SCHOOL DISTRICT  
BOARD OF EDUCATION  
MINUTES OF THE REGULAR MEETING  
Monday, August 17, 2015 at 7:00 PM**

The regular meeting of the Board of Education, District #15, in the County of Douglas, in the State of Nebraska, was convened in open and public session on August 17, 2015, at the Douglas County West Community School Central Office Board Room, 401 South Pine St., Valley, Nebraska.

Following public notification procedures approved by the Board of Education, February 14, 2011, in adherence to 84-1411, notice of the meeting was given in advance thereof by posting such Notice on the exterior front door of the high school, elementary school, middle school, Valley City Hall, First Nebraska Bank, Waterloo Post Office, and Foundation First Bank. Notice of the meeting was simultaneously given to all members of the Board of Education. Availability of the agenda was communicated in advance notice and in the notice to the Board of Education of the meeting. All proceedings hereafter shown were taken while the convened meeting was open to the attendance of the public.

**I. Call to Order**

President Jeff Clauson called the regular meeting to order at 7:03 p.m. Mr. Clauson noted that the Open Meetings Act was posted on the back wall of the Board Room for public review.

Present Board Members:

Jeff Clauson  
Kelly Hinrichs  
Luke Janke  
Pat McCarville  
Sue McKie  
John Walvoord

Others Present:

Melissa Poloncic, Duane Krusemark,  
Troy Glock, Jim Knott, Jeremy Travis,  
Emily Heinzen, Dori Kuspa, Sabina  
Wiekhorst

Updated Attendance:

Pat McCarville was updated to  
present at: 7:04 PM

**II. Public Communications and Correspondence**

Comments from the audience will be accepted at this time. Correspondence addressed to the Board will be presented.

**III. Approval of Agenda**

**Motion Passed:** Motion to approve agenda as presented passed with a motion by Sue McKie and a second by Jeff Clauson.

**6 Yeas - 0 Nays.**

Jeff Clauson	Yes
Kelly Hinrichs	Yes
Luke Janke	Yes
Pat McCarville	Yes
Sue McKie	Yes
John Walvoord	Yes

#### **IV. Administrative Reports**

##### **IV.A. Superintendent's Report**

##### **IV.B. Financial Report**

#### **V. Consent Agenda**

**Motion Passed:** Motion to approve Consent Agenda passed with a motion by John Walvoord and a second by Jeff Clauson.

##### **6 Yeas - 0 Nays.**

Jeff Clauson	Yes
Kelly Hinrichs	Yes
Luke Janke	Yes
Pat McCarville	Yes
Sue McKie	Yes
John Walvoord	Yes

##### **V.A. Approve Minutes**

##### **V.B. Approve Claims for Payment**

##### **V.C. Approve Financial Report**

##### **V.D. Approve Classified Staff**

#### **VI. Old Business**

##### **VI.A. Building and Grounds Update**

Superintendent Poloncic updated the Board on the mold issue in the middle school. Two classrooms and the restrooms directly across the hall have been sealed until the situation can be remediated.

##### **VI.B. Update on Buffet Early Childhood Institute Implementation**

Superintendent Poloncic provided a brief update of the Buffet Early Childhood Institute full implementation site activity. The formal agreement was provided to the Board detailing the budget and benefit to DC West.

#### **VII. New Business**

##### **VII.A. Tech Ten**

This month's Tech Ten feature showed how a group of high school students incorporated technology in creating a tool for Mr. Knott, high school principal, and Mr. Glock, high school assistant principal/athletic director, to use in opening the school year. The students created a fun video that reviewed high school rules.

##### **VII.B. Enrollment Report 2015-16**

DC West's enrollment for the 2015-16 school year to date:  
Total Enrollment: 892 students (last year 837)  
Overall increase of 6% this year (average since 2008, 4%)

% Increase/ Enrollment:  
Elementary=9% 312 students  
MS= 6% 246 students  
HS=5% 287 students  
PK=2% 47 students

**VII.C. Bond Oversight Committee**

Superintendent Poloncic made a recommendation to the Board to create a Bond Oversight Committee if the bond election is successful on September 15th, 2015. She provided a document outlining ideas for the membership, purpose, and process of such a committee and will bring it back to the Board in September for their approval.

**VII.D. Budget Overview 2015-16**

The property valuations for DC West will not be available from the county until August 20th so the financial numbers provided to the Board were estimates. Superintendent Poloncic reviewed the preliminary expenditure budget with the estimated figures. The finance committee will meet during the week of August 24th to review the budget after certification of property valuations and the Learning Community Business Officials meeting.

**VII.E. Approval of Board Goals**

The revised Board Goals were presented to the Board for discussion and approval.

**Motion Passed:** Motion to approve DC West Community School Board goals as presented passed with a motion by Luke Janke and a second by Kelly Hinrichs.

**6 Yeas - 0 Nays.**

Jeff Clauson	Yes
Kelly Hinrichs	Yes
Luke Janke	Yes
Pat McCarville	Yes
Sue McKie	Yes
John Walvoord	Yes

**VII.F. Approval of Purchase of Special Education Van**

The Board received a copy of the quote for the purchase of a minivan needed for the transportation of special education students. This vehicle was in the special education transportation budget for purchase in 2014-15. The pricing is government pricing from Woodhouse Auto for \$22,370.

**Motion Passed:** Motion to approve the purchase of a Dodge Caravan van in the amount of \$22,370 from Woodhouse Auto passed with a motion by John Walvoord and a second by Sue McKie.

**6 Yeas - 0 Nays.**

Jeff Clauson	Yes
Kelly Hinrichs	Yes
Luke Janke	Yes
Pat McCarville	Yes
Sue McKie	Yes
John Walvoord	Yes

**VII.G. Resolution Calling Limited Tax Building Improvement Bonds, Series 2012, Date of Original Issue- September 28, 2012, for Redemption**

Superintendent Poloncic recommended approving a resolution that Limited Tax Building Improvement Bonds, Series 2012 be called for redemption on September 18, 2015. Action is necessary as the QCPUF bond proceeds from 2012 have to be

spent on projects within three years to meet tax code. Supporting documentation for this action item was also provided to the Board

**Motion Passed:** Motion to approve that Limited Tax Building Improvement Bonds, Series 2012 are hereby called for redemption on September 18, 2015 passed with a motion by Sue McKie and a second by John Walvoord.

**6 Yeas - 0 Nays.**

Jeff Clauson	Yes
Kelly Hinrichs	Yes
Luke Janke	Yes
Pat McCarville	Yes
Sue McKie	Yes
John Walvoord	Yes

#### **VIII. Executive Session**

The Board may enter into closed session at any time to discuss any matter for which a closed session is lawful and appropriate.

The superintendent evaluation will be conducted in closed session.

Before the Board can enter closed session, a motion must be made in agreement with Statute 84-1410 by the Board to discuss topics such as personnel, negotiations, and legal matters.

**Motion Passed:** Motion to enter in Executive Session to discuss the superintendent's evaluation at 7:45 pm passed with a motion by Sue McKie and a second by Kelly Hinrichs.

**6 Yeas - 0 Nays.**

Jeff Clauson	Yes
Kelly Hinrichs	Yes
Luke Janke	Yes
Pat McCarville	Yes
Sue McKie	Yes
John Walvoord	Yes

#### **VIII.A. Reconvene to Regular Session**

**Motion Passed:** Motion to reconvene to regular session at 8:46 pm passed with a motion by Kelly Hinrichs and a second by Jeff Clauson.

**6 Yeas - 0 Nays.**

Jeff Clauson	Yes
Kelly Hinrichs	Yes
Luke Janke	Yes
Pat McCarville	Yes
Sue McKie	Yes
John Walvoord	Yes

**IX. Adjournment**

**Motion Passed:** Motion to adjourn meeting at 8:47 pm passed with a motion by Jeff Clauson and a second by John Walvoord.

**6 Yeas - 0 Nays.**

Jeff Clauson	Yes
Kelly Hinrichs	Yes
Luke Janke	Yes
Pat McCarville	Yes
Sue McKie	Yes
John Walvoord	Yes

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Board Secretary

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Superintendent