

**MINUTES OF THE REGULAR MEETING OF THE BOARD OF  
EDUCATION OF DOUGLAS COUNTY SCHOOL DISTRICT 28-0015,  
a/k/a, DOUGLAS COUNTY WEST COMMUNITY SCHOOL DISTRICT  
September 15, 2014**

The regular meeting of the Board of Education, District #15, in the County of Douglas, in the State of Nebraska, was convened in open and public session on September 15, 2014, at the Douglas County West Community School Central Office Board Room, 401 South Pine St., Valley, Nebraska.

Following public notification procedures approved by the Board of Education, February 14, 2011, in adherence to 84-1411, notice of the meeting was given in advance thereof by posting such Notice on the exterior front door of the high school, elementary school, middle school, Valley City Hall, First Nebraska Bank, Waterloo Post Office, and Foundation First Bank. Notice of the meeting was simultaneously given to all members of the Board of Education. Availability of the agenda was communicated in advance notice and in the notice to the Board of Education of the meeting. All proceedings hereafter shown were taken while the convened meeting was open to the attendance of the public.

**I. Call to Order**

President Pat McCarville called the regular meeting to order at 7:15 p.m. Dr. McCarville noted that the Open Meetings Act was posted on the back wall of the Board Room for public review.

Present Board Members:

Jeff Clauson  
Kelly Hinrichs  
Luke Janke  
Pat McCarville  
Sue McKie  
John Walvoord

Others present:

Melissa Poloncic, Jim Knott, Troy Glock, Jeremy Travis, Duane Krusemark, Kate Carlson, Dori Kuspa, Tracy Larsen, LeAnn Siekman, Dale TenEyck, Emily Heinzen, community members, Sabina Wiekhorst

**II. Public Communications and Correspondence**

Dale TenEyck addressed the board regarding renaming the high school football field after John Barnhill - former coach and volunteer at Valley/DC West schools.

**III. Approval of Agenda**

**Motion Passed:** Motion to approve agenda as presented passed with a motion by John Walvoord and a second by Jeff Clauson.

Jeff Clauson	Yes
Kelly Hinrichs	Yes
Luke Janke	Yes
Pat McCarville	Yes
Sue McKie	Yes
John Walvoord	Yes

**IV. Administrative Reports**

**IV.A. Superintendent's Report**

**IV.B. Financial Report**

**V. Consent Agenda**

**Motion Passed:** Motion to approve Consent Agenda passed with a motion by Jeff Clauson and a second by Sue McKie.

Jeff Clauson	Yes
Kelly Hinrichs	Yes
Luke Janke	Yes
Pat McCarville	Yes
Sue McKie	Yes
John Walvoord	Yes

**V.A. Approve Minutes**

**V.B. Approve Claims for Payment**

**V.C. Approve Financial Report**

**V.D. Approve Classified Staff**

**VI. Old Business**

**VI.A. Building and Grounds Update**

The work on the high school parking lot has been completed and came in under budget. The position for the Director of Buildings & Grounds is being advertised with a closing date of September 26, 2014.

**VII. New Business**

**VII.A. Approve the Budgets for the 2014-15 School Year**

**Motion Passed:** Move to approve the 2014-15 Budget as follows: General Fund budget at \$12,508,462.00 Cash Reserve at \$121,000.00 Depreciation fund budget at \$1,703,408.37 Employee Benefit fund budget at \$53,498.46 Activities budget at \$273,212.04 School Lunch budget at \$413,990.46 Bond fund budget at \$0 Special Building fund budget at \$52,234.74 Qualified Capital Purpose Undertaking Fund budget at \$785,786.79 Qualified Capital Purpose Undertaking Fund cash reserve at \$171,569.00 and the Student Fee budget at \$3,940.62, as recommended by the administration passed with a motion by Sue McKie and a second by Jeff Clauson.

Jeff Clauson	Yes
Kelly Hinrichs	Yes
Luke Janke	Yes
Pat McCarville	Yes
Sue McKie	Yes
John Walvoord	Yes

**VII.B. Approve the Final Tax Request for the 2014-15 School Year**

**Motion Passed:** Motion to set the Tax Request for the 2014-15 School Year at \$881,706.05 for the General Fund and \$234,311.87 for the Qualified Capital Purpose Undertaking Fund bonds passed with a motion by Jeff Clauson and a second by Sue McKie.

Jeff Clauson	Yes
Kelly Hinrichs	Yes
Luke Janke	Yes
Pat McCarville	Yes
Sue McKie	Yes
John Walvoord	Yes

**VII.C. Tech Ten**

Teachers Dori Kuspa and Kate Carlson are doing instructional technology coaching for staff members this year. To familiarize the Board with ways the DC West

staff is integrating technology into their instruction, there will be ten minutes on each board agenda to do a "Tech Ten". Middle School science teacher, LeAnn Siekman, and High School English teacher, Tracy Larsen, shared their personal staff websites with the board.

**VII.D. R School Demonstration**

The new district website has a calendar component called rSchool. Troy Glock, High School Assistant Principal/AD, demonstrated how rSchool works to follow the DC West all-school calendar.

**VII.E. NESAs and ACT Results**

NeSA test scores were shared with the board which were above the state average in 17 of the 18 grade level/content area categories. In addition, DC West's average ACT composite score for the 2014 seniors was 22.0 and 71% of the graduating seniors took the test.

**VII.F. Approve Board Policies 6000s**

**Motion Passed:** Motion to approve the 6000 series Board policies and further to strike the old 600 series passed with a motion by Jeff Clauson and a second by Kelly Hinrichs.

Jeff Clauson	Yes
Kelly Hinrichs	Yes
Luke Janke	Yes
Pat McCarville	Yes
Sue McKie	Yes
John Walvoord	Yes

**VII.G. Recognition of DCWEA as the Exclusive Bargaining Agent**

**Motion Passed:** Motion to recognize the Douglas County West Education Association as representing district teachers in the collective bargaining process to establish a negotiated agreement for the 2016-17 school year passed with a motion by Pat McCarville and a second by Kelly Hinrichs.

Jeff Clauson	Yes
Kelly Hinrichs	Yes
Luke Janke	Yes
Pat McCarville	Yes
Sue McKie	Yes
John Walvoord	Yes

**VII.H. Annual Review of the DC West Emergency Plan**

The board members were provided copies of the DC West Crisis Intervention Plan and Procedures.

**VII.I. Construction Management at Risk**

The board considered the selection of the Construction Management at Risk (CM@R) method of construction delivery for the proposed construction of additions and renovations to the existing buildings if a bond issue passes in the upcoming election.

**Motion Passed:** Motion to select the construction delivery method of "Construction Management at Risk" under the provisions of the Nebraska Political Subdivisions Construction Alternatives Act, Neb. Rev. Stat. §§ 13-2901, et. seq. (the "Act") the proposed construction of additions and renovations to the existing buildings owned and operated by the School District located in Valley Nebraska and Waterloo, Nebraska (hereinafter referred to as "the Project")

or "the Projects"), and hereby direct the Superintendent of Schools and selected school district legal counsel to initiate and carry out all actions necessary to comply with the requirements of the Act, including but not limited to the issuance of a Request for Proposals for the position of Construction Management at Risk for the Project passed with a motion by Pat McCarville and a second by Jeff Clauson.

Jeff Clauson	Yes
Kelly Hinrichs	Yes
Luke Janke	Yes
Pat McCarville	Yes
Sue McKie	Yes
John Walvoord	Yes

#### **VII.J. BCDM Additional Services for Bond Support**

Kevin Schluckebier at BCDM continues to be a resource for DC West. He has been assisting with the investigation and basic consultation for bond project support.

**Motion Passed:** Motion to approve the additional services under the Facilities Study Agreement for bond support on an hourly plus expenses basis per the Agreement Rate Schedule from September 5, 2014, through the date of the bond election on November 4, 2014 passed with a motion by Sue McKie and a second by Pat McCarville.

Jeff Clauson	Yes
Kelly Hinrichs	Yes
Luke Janke	Yes
Pat McCarville	Yes
Sue McKie	Yes
John Walvoord	Yes

#### **VIII. Adjournment**

**Motion Passed:** Motion to adjourn meeting at 8:30 pm passed with a motion by Pat McCarville and a second by Jeff Clauson.

Jeff Clauson	Yes
Kelly Hinrichs	Yes
Luke Janke	Yes
Pat McCarville	Yes
Sue McKie	Yes
John Walvoord	Yes

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Secretary