

**DOUGLAS COUNTY WEST COMMUNITY SCHOOL DISTRICT
BOARD OF EDUCATION
MINUTES OF THE REGULAR MEETING
Monday, July 11, 2016 at 7:30 PM**

The regular meeting of the Board of Education, District #15, in the County of Douglas, in the State of Nebraska, was convened in open and public session on July 11, 2016, at the Douglas County West Community School Central Office Board Room, 401 South Pine St., Valley, Nebraska.

Following public notification procedures approved by the Board of Education, February 14, 2011, in adherence to 84-1411, notice of the meeting was given in advance thereof by posting such Notice on the exterior front door of the high school, elementary school, middle school, Valley City Hall, First Nebraska Bank, Waterloo Post Office, and Foundation First Bank. Notice of the meeting was simultaneously given to all members of the Board of Education. Availability of the agenda was communicated in advance notice and in the notice to the Board of Education of the meeting. All proceedings hereafter shown were taken while the convened meeting was open to the attendance of the public.

I. Call to Order

President Jeff Clauson called the regular meeting to order at 7:31 p.m. Mr. Clauson noted that the Open Meetings Act was posted on the back wall of the Board Room for public review.

Present Board Members:

Jeff Clauson
Kelly Hinrichs
Luke Janke
Pat McCarville
Sue McKie

II. Public Communications and Correspondence

Comments from the audience will be accepted at this time. Correspondence addressed to the Board will be presented.

III. Appointment of New Board Member

A recommendation was made to appoint Elizabeth Mayer to fill the Board seat vacated by John Walvoord.

Motion Passed: Motion to appoint Elizabeth Mayer as a member of the Douglas County West Community Schools Board of Education for the remainder of a term ending in January 1, 2017 passed with a motion by Pat McCarville and a second by Sue McKie.

5 Yeas - 0 Nays.

Jeff Clauson	Yes
Kelly Hinrichs	Yes
Luke Janke	Yes
Pat McCarville	Yes
Sue McKie	Yes

IV. Swearing In of New Board Member

Elizabeth Mayer was sworn in by Dr. Poloncic and took the Oath of Office.

V. Approval of Agenda

Motion Passed: Motion to approve agenda as presented passed with a motion by Sue McKie and a second by Jeff Clauson.

5 Yeas - 0 Nays.

Jeff Clauson	Yes
Kelly Hinrichs	Yes
Luke Janke	Yes
Pat McCarville	Yes
Sue McKie	Yes
Elizabeth Mayer	Yes

VI. Administrative Reports

No administrative reports for July.

VI.A. Superintendent's Report

Dr. Poloncic informed the Board there will be an increase in the cost of activity passes for the first time in several years. The increase reflects an amount that is still below most other schools in the conference. The costs will be: Family Pass \$125, Adult Pass \$50, Student Pass \$35, and Resident Senior Citizen (60+) Lifetime Pass is FREE.

Interviews were held for a part-time administrative office position and a decision will be made later in the week.

VI.B. Financial Report

Dr. Poloncic reviewed the Financial Report with the Board.

VII. Consent Agenda

Motion Passed: Motion to approve Consent Agenda passed with a motion by Pat McCarville and a second by Sue McKie.

6 Yeas - 0 Nays.

Jeff Clauson	Yes
Kelly Hinrichs	Yes
Luke Janke	Yes
Pat McCarville	Yes
Sue McKie	Yes
Elizabeth Mayer	Yes

VII.A. Approve Minutes

VII.B. Approve Claims for Payment

VII.C. Approve Financial Report

VII.D. Approve Classified Staff

VIII. Old Business

VIII.A. Building and Grounds Update

Dr. Poloncic has been regularly emailing construction updates to the Board members.

IX. New Business

IX.A. Presentation and Discussion of DC West Community Schools Foundation

Amy Ekeler, a new parent to DC West, is very interested in being the point person in the start up of the DC West Community Schools Foundation. She presented some of her ideas to the Board for developing the school foundation. This foundation would still be considered development under a branch of the Valley Community Foundation.

IX.B. Approve Contract Extension for Transportation Services

DC West’s contract with First Student expires this summer. Bids for services have been solicited from First Student and Student Transportation of America. The recommendation is to extend the contract with First Student for three years as proposed due to them being the lowest bid and offering appropriate services.

<u>First Student</u>	Year 1	Year 2	Year 3
AM/PM Routes	\$270.50	\$277.94	\$285.58
Shuttles	\$34.05	\$34.99	\$35.95
Activity Trips	\$42.65 hr	\$43.82 hr	\$45.03 hr

Motion Passed: Motion to approve a contract extension with First Student transportation company at the rates summarized passed with a motion by Pat McCarville and a second by Luke Janke.

5 Yeas - 0 Nays - 1 Abstained.

Jeff Clauson	Yes
Kelly Hinrichs	Yes
Luke Janke	Yes
Pat McCarville	Yes
Sue McKie	Yes
Elizabeth Mayer	Abstain

IX.C. Approval of Annual Policy Updates

The Americanism and Instruction Committee met on Monday, June 27, 2016 to review necessary annual policy updates. The majority of these are updates to standing policies with changes due to legislation or passage of federal mandates. The school nurse has also presented a more user friendly form she would like the Board to consider in accompanying the Dispensing Medications Policy 6910. A summary of the policy updates was provided to the Board along with each of the revised policies.

Motion Passed: Motion to approve policy revisions as summarized and recommended passed with a motion by Sue McKie and a second by Kelly Hinrichs.

6 Yeas - 0 Nays.

Jeff Clauson	Yes
Kelly Hinrichs	Yes
Luke Janke	Yes
Pat McCarville	Yes
Sue McKie	Yes
Elizabeth Mayer	Yes

IX.D. Student Fees Hearing 2016-17

Annually, each school board shall hold a public hearing on the proposed Student Fee Policy (5416). The Student Fee Policy is incorporated into the Student Handbooks. This is to meet the requirements of the Law 79-2, 134.

A special note that due to increased participation in school lunch program, prices will remain the same for the 2016-17 school year for breakfast, lunch, and milk.

Motion Passed: Motion to approve the Student Fee Policy (5416) for the 2016-17 school year passed with a motion by Sue McKie and a second by Jeff Clauson.

5 Yeas - 0 Nays - 1 Abstained.

Jeff Clauson	Yes
Kelly Hinrichs	Yes
Luke Janke	Yes
Pat McCarville	Yes
Sue McKie	Yes
Elizabeth Mayer	Abstain

IX.E. Budget Overview 2016-17

On August 20th, the property valuations for the DC West district will be available from the county, so the financial numbers used are estimated. Dr. Poloncic reviewed the preliminary expenditure budget with estimates. The finance committee will meet to review the budget after certification of property valuations and the Learning Community Business Officials meeting.

IX.F. Approve payment to Mountain Home Company

An installment payment of \$120,000 to Mountain Home Company is recommended for the portable buildings in Valley as delivery, set-up, block, level/anchoring of the building are complete. Boyd Jones and BCDM have also signed off on this scope of work being complete.

Motion Passed: Motion to approve an installment payment to Mountain Home Company in the amount of \$120,000 passed with a motion by Kelly Hinrichs and a second by Luke Janke.

6 Yeas - 0 Nays.

Jeff Clauson	Yes
Kelly Hinrichs	Yes
Luke Janke	Yes
Pat McCarville	Yes
Sue McKie	Yes
Elizabeth Mayer	Yes

IX.G. Approve Payment Application No. 1 from Boyd Jones for Classroom Relocation and Code Compliance Project

The architect review and recommendation for payment application no. 1 to Boyd Jones for the Classroom Relocation and Code Compliance Project in the amount of \$401,177.53 was presented to the Board.

Motion Passed: Motion to approve application and certification for payment no. 1 to Boyd Jones in the amount of \$401,177.53 passed with a motion by Sue McKie and a second by Jeff Clauson.

6 Yeas - 0 Nays.

Jeff Clauson	Yes
Kelly Hinrichs	Yes
Luke Janke	Yes
Pat McCarville	Yes
Sue McKie	Yes
Elizabeth Mayer	Yes

X. Adjournment

Motion Passed: Motion to adjourn meeting at 8:36 pm passed with a motion by Kelly Hinrichs and a second by Jeff Clauson.

6 Yeas - 0 Nays.

Jeff Clauson	Yes
Kelly Hinrichs	Yes
Luke Janke	Yes
Pat McCarville	Yes
Sue McKie	Yes
John Walvoord	Yes

Sabina Safford, Board Secretary

Dr. Melissa Poloncic, Superintendent