

StudentsGrading System

The grading system of Douglas County West Community Schools shall be as follows:

- a. Grading periods of approximately nine (9) weeks shall be used four (4) times per year.
- b. Achievement marks shall be given on a numerical basis for all grades 4-12, with the marks of 69 or lower considered a failure. A special grading report for the K-3, on a different basis, shall be used.
- c. The grading and conversion scale are as follows:

A	=	94-100	Excellent
B	=	87-93	Good
C	=	77-86	Average
D	=	70-76	Below Average
F	=	Below 70	Failing
NC	=	No Credit (used for withdrawal after the first week of first semester and after the first two days of second semester).	
NG	=	No Grade and is given to students that have not completed work by the end of the semester. Students have one week to complete course work in those subject areas. Course work not made up will result in a failing grade.	
NM	=	No Mark may be given for any class that a student wishes to retake. The NM will be given at the time the student designates which grade they wish to have listed on their permanent record. The NM is not a credit and if the course is a requirement for graduation, students will need to successfully pass the class before credit is given for completed work.	
P-NP	=	Pass or No Pass grades will be issued under special circumstances as approved by the administration.	

- d. For all other grading reports received on transfer students, the Superintendent and/or principal shall convert these to an approximately equal grade on our system.
- e. Staff members may use whatever method they determine professionally appropriate in the day to day grading, but shall prepare grade reports based on numerical values. Each staff member, however, must be able to defend whatever method chosen. The following criteria should be used in determining the numerical value of the grade.
 1. Achievement in relation to class objectives.
 2. Class participation.
 3. Mental ability of student in relation to the total class and required work.
 4. Evidence the student is exceeding the class requirements and delving further.

- f. On excused absences of secondary students, they shall be allowed two (2) days for each day missed to complete work assigned. After this period elapses, all work not handed in or completed shall receive a zero.
- g. On unexcused absences, all work assigned shall receive a zero, or a grade assigned for class participation shall also receive a zero, and also possibility of a disciplinary action.
- h. All grade reports will contain the numerical grade for each subject, as well as the following: absences, tardiness, deportment, comments (if instructor desires).

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